

## World class conference and events facilities

In the heart of an award winning city

# Conference & Event Catering in Halls of Residence

## Refreshments

A refreshment break will usually consist of tea, coffee and biscuits. However, should you wish to have any additional items such as Cakes, Danish Pastries or Bacon Sandwiches, please speak with your Hall contact who would be happy to assist.

## Lunch for Day Meetings

Traditionally your buffet lunch will include the following items:

- Two Salad Options
- One Potato/Rice Option
- Two Meat Options
- One Vegetarian Option
- Roll and Butter

You will be able to discuss the specific dishes for your buffet with your Hall contact, who will also help with any special dietary requirements for you or your delegates.

Should you require only a Sandwich lunch this can be provided at a discount of £3 per person. A sandwich buffet lunch will generally consist of the following:

- Two Sandwich Fillings
- Three Savoury Items
- Fruit Platter

Again your Hall contact will be happy to discuss the content of the sandwiches.

## Additional Items

For those guests staying overnight at a Hall of Residence, you will enjoy a traditional English Breakfast, together with a selection of cereals and breads.

Menus for evening meals can be discussed with your Hall contact. However, if you have a special requirement, such as gala dinner or banquet, you should outline your budget and the Chef will put together a suitable menu.

Our aim is to provide you with the catering you require at every meal. The Manager and Chef at the Hall hosting your event will always be happy to discuss your specific needs.

## Universally Leeds

Conference & Events Team, University of Leeds, University House, Leeds LS2 9JT

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